

Vessel Operator

Function & duties.

Principal function:

Responsible for the daily planning and execution of the assigned vessel voyages. Coordination vis-à-vis all involved parties both internally and externally in accordance with our established best practices and company policies. Keeping Customers' updated and "nursing" the commercial relationship in close coordination with the Chartering dept. Overall accountable for each voyage incl. the documentation of voyage results.

Main duties and responsibilities:

- **Planning & coordination.**
Daily planning and coordination of voyages, load & discharge operations and stowage plans. Checking bunkers requirement, cargo intakes, itineraries and all other matters having an impact on the respective voyage.
- **Vessel instructions and handling.**
Instructions shall be sent in accordance with the prevailing terms & conditions and "best practices", and closely coordinated with the responsible Supercargo and Chartering individuals.
- **Port agencies and load- and discharge coordination.**
Agents shall be nominated and appointed in accordance with instructions received. Ensure daily follow-up on cargo operations and prospects.
- **Bunker replenishment.**
Calculate bunkers requirements and arrange replenishment in accordance with standing instructions and in close coordination between the Vessel's Command and associated departments ashore.
- **Commercial coordination.**
Keeping Customer's updated and tendering notices as per agreed terms.
- **Documentation.**
Ensure all required instructions pertaining to the cargo documents (e.g. Bills of Lading, Manifests, Mate's Receipts etc.) are made in due time.
- **Freight, laytime and voyage calculations.**
Calculate Demurrage, Detention and Dead-freight for the assigned voyages. Ensure the voyage handling system (IMOS) is updated with relevant details and costs for port, cargo and bunkers.
- **Insurance, security guards & legal matters.**
Notify insurance re. delivery/re-delivery of vessels. Arrange for security guards for the relevant geographical areas and coordinate additional war risk coverage and/or P&I coverage where required. Notify and coordinate any claims with Legal dept.